

The Student Election Committee (Studentischer Wahlvorstand)

I. ELECTION NOTICE

Student Parliament elections, summer semester 2018

Pursuant to resolutions it passed on 29 November 2017 and 30 January 2018 the student election committee (*Studentischer Wahlvorstand*) of the student body of Technische Universität Berlin hereby serves notice that elections to the 39th Student Parliament (*Studierendenparlament*) will be held in the summer semester of 2018 in accordance with Sect. 4 of the ballot regulations governing elections to the institutions of the student body at the Technische Universität Berlin (WahlOStud).

The elections will be conducted in accordance with Sect. 18, Sub-sect. 3 of the Berlin Higher Education Act (Berliner Hochschulgesetz – BerLHG) in its revised version of 26 July 2011 (GVBl. p. 378), in accordance with Sect. 48 BerLHG and the regulations governing election principles at institutes of higher education in Berlin (Hochschul-Wahlgrundsätze-Verordnung – HWGVO) as valid on 26 August 1998 (GVBl. p. 249) and also in accordance with the ballot regulations governing elections to the institutes of the student body at the Technische Universität Berlin (WahlOStud) as valid on 13 December 2013 and 27 October 2017 (AMBl. TU Nr. 3/2018, p. 2).

Pursuant to Sect. 11 WahlOStud, eligible voters will be asked to cast their votes in ballot boxes, though absentee voting will be permitted provided a corresponding application is filed.

Timeframe

- Thursday, 26 April to Friday, 11 May 2018: electoral roll will be on display at the office of the central election committee (Geschäftsstelle des Zentralen Wahlvorstands), room H 2507.
- 11 May 2018, 3:00 p.m.: deadline for submission of party list nominations and election newspaper articles to the office of the central election committee (Geschäftsstelle des Zentralen Wahlvorstands). room H 2507.
- Monday, 18 June to Friday, 22 June 2018: polling days at the assigned polling stations.

Composition of the committee to be elected

The Student Parliament comprises 60 members.

Election Principles (Sect. 2 HWGVO and Sect. 3 WahlOStud)

The election will be held in accordance with the principles of personalised proportional representation. Under personalised proportional representation, voters choose a list and cast their vote by placing a cross next to the name of an applicant listed on the ballot or they enter the name of another applicant on the list in the empty space provided and place their cross next to this name. The vote that is cast applies to both the applicant and the list to which this person is affiliated. Seats are apportioned across the entire list in proportion to the total number of votes cast, using the largest remainder method (Hare/Niemeyer). In the event of a tie (two equal percentages), the chair of the election committee will draw lots.

Eligibility for voters and candidacy (Sections 3, 4 and 5 HWGVO)

All (full-time) students enrolled at Technische Universität Berlin are eligible to vote in the Student Parliament election.

Viewing the electoral roll (Sect. 5, Sub-sections 2 to 4 WahlOStud)

In the run-up to the election, the electoral roll can be viewed from 26 April to 11 May 2018 at the office of the central election committee (Büro des Zentralen Wahlvorstandes), room H 2507, during (the usual) office hours (9:00 a.m. to 12:00 p.m. and 2:00 p.m. to 3:00 p.m.).

All eligible voters may submit their objections to the electoral roll, along with any evidence supporting their objection, to the office of the central election committee in writing by 3:00 p.m. on 11 May 2018. The election committee will inform the objecting party/parties of their decision.

Party list nominations and election newspaper articles (Sect. 6, Sub-sect. 5, and Sect. § 9 WahlOStud)

- Deadline for submissions: 11 May 2018, 3:00 p.m.
- Receiving office: office of the central election committee (Geschäftsstelle des Zentralen Wahlvorstands), room H 2507, Straße des 17. Juni 135, 10623 Berlin
- Format: Use only latest (pre-printed) forms issued by the student election committee (Studentischer Wahlvorstand)

IMPORTANT! The latest forms can be obtained from:

- office of the central election committee (Geschäftsstelle des Zentralen Wahlvorstands, H 2507),
- in the student union (AStA) (TK 113) and
- online: <http://www.studwv.tu-berlin.de>

Minimum number of applicants (Sect. 6, Sub-sections 1 and 4 WahlOStud)

A party list nomination must comprise at least 5 applicants. It must be backed by at least 10 eligible voters, whereby the applicants' consent also counts as backing for the party list nomination. Each applicant and each backer must sign in their own hand as proof of their consent to the party list nomination.

Each applicant may only apply for one party list nomination. Applicants whose names appear on several party list nominations will be removed from all party list nominations.

Key word (Sect. 6, Sub-sect. 2 WahlOStud)

The party list nomination must be identified by a key word comprising no more than 35 characters. The key words used on the lists must be clearly identifiable to avoid any confusion.

Where the key words are similar or can be easily confused, the party list nomination that was entitled to use this key word during the previous election will be given first option. If the key word had not been used during the previous election, the party list nomination that first submitted the key word will be given first option. In cases of doubt, the student election committee (Studentischer Wahlvorstand) will have the final say. Party list nominations may also be sent additionally in digital form to the Student Election Committee (Studentischer Wahlvorstand). The same deadline applies.

Election newspaper (§ 9 WahlOStud)

The student election committee (Studentischer Wahlvorstand) will publish an election newspaper. In addition to the party list nominations and any election newspaper articles that may have been submitted, the newspaper will contain general information on the election procedure as well as details of where the polling stations are located and when they will be open.

Verification and publication of the party list nominations (Sect. 7 WahlOStud)

The election committee decides on which party list nominations are admissible. Party list nominations that fail to satisfy the stipulations of Sect. 6 WahlOStud, or which are ambiguous, will not be accepted.

If several party list nominations are submitted, the chair of the election committee will draw lots to determine the order in which the party list nominations are listed. All accepted or rejected party list nominations will be posted on the bulletin board of the Student Election committee (Studentischer Wahlvorstand): behind the foyer in the main building, in the left-hand corridor leading to the student cafeteria (Mensa).

Objections to any of the accepted party list nominations must be submitted in writing to the office of the central election committee (Geschäftsstelle des Zentralen Wahlvorstandes), room H 2507, within three working days (deadline: 3:00 p.m.) of the party list nominations being announced. If the deadline falls on a Saturday, Sunday or bank holiday, it will be carried over to the next working day.

Absentee voting (Sect. 13, Sub-sect. 1 and Sect. 14, Sub-sect. 1 WahIOStud)

Each eligible voter is entitled to file an application with the election committee for an absentee ballot.

Voters applying for an absentee ballot will receive the absentee ballot documents from the election committee in the post. Absentee ballots must be submitted to the election committee or to an election supervisor (at one of the polling stations) before the deadline for the election closes, i.e. by no later than 4:15 p.m. on 22 June 2018. When applying for an absentee ballot, please take into account the postage and processing times!

Applications for absentee voting can be submitted in free form and will be accepted at any polling station before the close of the election at 4:15 p.m. on 22 June 2018 (postal vote at the polling station).

Polling days for balloting / polling stations

The polling stations listed below will be open daily from 9:45 a.m. to 4:15 p.m. on 18 June to 22 June 2018. An official identification document and the student card must be shown before casting a ballot.

Regular polling stations:

Monday, 18 June to Friday, 22 June 2018		
<u>Ballot stations in the foyer of the main building</u>		
(in front of cafeteria "Wetterleuchten") open throughout from 9.45 a.m. to 4.15 p.m.		

Additional "mobile ballot boxes" (postal vote only): open from 9:45 a.m. to 4:15 p.m.

Day	Location	Address
Monday, 18 June to Thursday, 21 June	Mensa, Hardenbergstraße	Hardenbergstraße 34, 10623 Berlin
Tuesday, 19 June and Wednesday, 20 June	TIB-compound, TIB 13B in front of Lecture halls A and B	Gustav-Meyer-Allee 25, 13355 Berlin
Thursday, 21 June	University library TU & UDK (BIB) in the foyer	Fasanenstraße 88, 10623 Berlin

Declaration and publication of the election results (§ 16 WahIOStud)

The local election supervisors will notify the election committee of the number of votes cast in person or by absentee ballot at their respective polling stations.

The task of handling absentee ballot documents, counting the votes cast and of declaring the election result is performed by the student election committee (Studentischer Wahlvorstand) with the help of polling officers, and is supervised by the central election committee (Zentraler Wahlvorstand) of the Technische Universität Berlin.

The vote count and the declaration of the election result are open to the public. They will take place in room H 3006 from 6 p.m. on 22 June 2018 and will – if required – be continued in room H 2037 from 10:00 a.m. on 25 June 2018. As soon as it is known, the preliminary election result will be posted on the

bulletin board of the Student Election Committee (Studentischer Wahlvorstand), behind the foyer in the main building, in the left-hand corridor leading to the student cafeteria (Mensa). The official result will be announced once decisions have been reached on any challenges to the election results.

Tenure

After the official result has been determined, the tenure of the members elected to the Student Parliament will begin on the day that the 39th Student Parliament is convened, but no later than 30 days thereafter, with the term being suspended during the semester break between the 2018 summer semester and 2018/2019 winter semester. It will end when the subsequent Student Parliament convenes for its tenure.

Berlin, 23 April 2018

The student election committee (Studentischer Wahlvorstand)